

Council

6 December 2016

Name of Cabinet Member:

Not applicable

Director Approving Submission of the report:

Executive Director of Resources

Ward(s) affected:

None

Title: Appointment of Named Substitute Members to the Ethics Committee

Is this a key decision?

No

Executive Summary:

This report seeks approval to appoint named substitute members to the Ethics Committee, to act whenever a member of the Committee is unable to attend a meeting.

Recommendations:

That the City Council approves with immediate effect:

1. The appointment of Councillor M Mutton as a named substitute to the Ethics Committee (Labour Group)
2. The appointment of Councillor R Bailey as named substitute to the Ethics Committee (Conservative Group)
3. That the Legal Services Manager (Place and Regulatory) be delegated authority to amend the composition of the Ethics Committee in the Constitution to reflect the appointment of named substitute members.

List of Appendices included:

None.

Other useful background papers:

The City Council's Constitution

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

Yes – 6 December, 2016

Report title: Appointments to the Ethics Committee

1. Context (or background)

At the Annual Meeting of the City Council, 5 members (4 from the Labour Group and 1 from the Conservative Group) were appointed to the Ethics Committee.

Due to the small membership of this Committee, in line with arrangements that already exist for the Audit and Procurement Committee, it is proposed to appoint named substitute members to the Ethics Committee to act whenever a member of the Committee is unable to attend a meeting

2. Options considered and recommended proposal

It is proposed that the City Council with immediate effect approve:-

1. The appointment of Councillor M Mutton as a named substitute to the Ethics Committee (Labour Group)
2. The appointment of Councillor R Bailey as named substitute to the Ethics Committee (Conservative Group)
3. That the Legal Services Manager (Place and Regulatory) be delegated authority to amend the composition of the Ethics Committee in the Constitution to reflect the appointment of named substitute members.

3. Results of consultation undertaken

- 3.1 Both Groups have been consulted and have indicated their support for the proposal.

4. Timetable for implementing this decision

- 4.1 If approved, the appointments will take effect from the date of the Council Meeting (6 December, 2016).

5. Comments from Executive Director of Resources

- 5.1 Financial implications

Not applicable

- 5.2 Legal implications

A Committee may only deal with business if it is quorate. Having named substitute members will reduce the risk of the committee being inquorate and unable to transact its business.

6. Other implications

Not applicable

Report author:

Name and job title:

Suzanne Bennett, Governance Services Co-ordinator

Directorate:

Resources Directorate

Tel and email contact:

Tel: 024 7683 3072

E-mail: Suzanne.bennett@coventry.gov.uk

Enquiries should be directed to the above person.

Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Adrian West	Members & Elections Team Manager	Resources	23/11/16	23/11/16
Helen Lynch	Place and Regulatory Team Manager	Resources	23/11/16	23/11/16
Carol Bradford	Corporate Governance Lawyer	Resources	23/11/16	23/11/16
Paul Jennings	Finance Manager	Resources	23/11/16	23/11/16
Names of approvers for submission: (Officers and Elected Members)				
Chris West	Executive Director	Resources	23/11/16	23/11/16
Councillor G Duggins	Leader of the Council	-	23/11/16	23/11/16
Councillor J Blundell	Leader of the Conservative Group	-	23/11/16	23/11/16

This report is published on the council's website: www.coventry.gov.uk/meetings